

High Court of Judicature at Allahabad

Advertisement
(For engagement of Legal Assistants and Translators)

High Court Legal Services Committee, High Court, Allahabad, invites applications from suitable candidates for engagement, on contract basis, of Legal Assistants and Translators with following requirements-

Legal Assistant and Translators

1. Number of Legal Assistants - 2
2. Number of Translators - 5
3. Educational Qualification (for Legal Assistants) - The applicant should have completed Law Graduation in the academic Session 2015-16, 2016-17 or 2017-18 and typing aptitude preferably a certificate from a recognised Institution.
4. Educational Qualification (for Translators) - Master's Degree in English and typing aptitude preferably a certificate from a recognised Institution.
5. Age (Legal Assistant/Translator) - The applicant must not have attained the age of 35 years on the last date fixed for submission of application form.
6. Tenure of Engagement (Legal Assistant/Translator) - For six months extendable upto two years.
7. Honorarium (Legal Assistant/Translator) - Rs. 35,000/- per month
8. Mode of selection (Legal Assistant/Translator) - Interview and if considered necessary typing test.

Instructions

1. Duly filled application in the proforma given may be submitted directly or through postal services in the office of High Court Legal Services Committee addressed to the Secretary, High Court Legal Services Committee, High Court, Allahabad, New Building, Room No. F-7, High Court Allahabad, PIN-211017
2. The application should have been attached with self attested copies of educational qualifications and Photo ID Proof of the applicant.
3. The applications shall be received in working hours in the office directly or through postal service within 15 days from the date of advertisement.
4. The date of interview or of any other test shall be intimated on mobile phone of the applicant and through official website of High Court, Allahabad.

REGISTRAR GENERAL

PROFORMA

(Application For engagement of Legal Assistant and Translator in High Court Legal Services Committee, Allahabad)

Affix a
recent
coloured
photograph
(PP Size)

- 1- Name -
- 2- Father's/Husband's Name -
- 3- Date of Birth -
- 4- Residential Address -
- 5- Telephone /Mobile/ Cell Phone No. -
- 6- Educational Qualifications -
- 7- Whether any proceeding was ever initiated against the applicant for professional misconduct or Contempt of Court? If so, give particulars with result. -
- 8- Whether any criminal case was ever registered against the applicant? If so, give full particulars. -

Date:-

Place:-

**Signature & Name
of the Applicant**