

F. No. 3(40)/DRT/Retd. Emp./2022
Government of India, Ministry of Finance, Department of Financial
Services, Debts Recovery Tribunal, 9/2 A, Panna Lal Road,
Allahabad-211002.
email: drtallahabad-dfs@nic.in / 15

Dated 12.01.2023.

CIRCULAR

Subject: Inviting applications for engagement of retired Central Government/ State Government/Courts/Tribunals official on contractual basis in Debts Recovery Tribunal, Allahabad.

Debts Recovery Tribunal, Allahabad a quasi-judicial body set up by the Ministry of Finance (Department of Financial Services), invites applications from the retired Central Government/ State Government/Courts/Tribunals official for engagement on contractual basis in the grade of **Stenographer Grade-I, Stenographer Grade-II and Assistant** for a period of one year, from the date of engagement on the following terms and conditions.

2. a) The applicant should not have exceeded the age of 62 years on the closing date of applications and should be in good health for discharging his/her duties effectively.
- b) Must be a Central Government/ State Government/ Courts/ Tribunal pensioner drawing pension as per 7th CPC and holding post in the relevant Pay Level prior to retirement, on regular basis.
- c) Should be well acquainted with judicial terminology, having stenographer work for Stenographer Grade-I, Stenographer Grade-II and in case of Assistant, should be well acquainted with Central Government rules & procedure of Administration/ Establishment/ Accounts / Judicial. Further, good knowledge of working on computer is required for the above engagement.
- d) In case of Stenographer Grade I & II, must be capable of taking dictation in shorthand in English in the required speed and its transcription on computer, assisting in drafting as per directions of the Officer and assisting the Officer in such a manner as he/she may direct.
- e) The engagement shall be purely on contractual basis initially for a period of one year which may be extended or curtailed as per the requirement and satisfactory performance till the time regular *incumbents* are available against the vacancies and will not confer any right for permanent job in this Tribunal.

3. The engagement of the retired officials on contract basis shall be regulated as per the guidelines of Department of Expenditure's O.M. No.3-25/2020-E.III A dated 09/12/2020 as follows:-

- a) Remuneration shall be paid as fixed monthly amount calculated = Last Pay drawn (Basic Pay) - Basic Pension. Transport Allowance will be paid according to the amount admissible at the time of retirement.
- b) The amount of remuneration so fixed shall remain unchanged for the term of contract.
- c) The income tax with cess or other taxes if any, will be deducted at source as per Government instructions.
- d) No DA, HRA, PF, Pension, Insurance, Gratuity, Medical reimbursement, Seniority, Promotion etc. or any other benefits as admissible to regular Govt. employees shall be available to the retired official, engaged on contractual basis.
- e) Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of engagement. Accumulation of leave beyond a calendar year shall not be allowed.
- f) "No work no pay" will be applicable during the period of engagement.

4. The working hours of this Tribunal is 6 working days in a week (except 2nd Saturday and 4th Saturday normally 10.00 A.M. to 06.00 P.M. However, in exigencies of work they may be required to sit late or attend office on holidays also.

5. Retired Central Government/ State Government/ Courts/ Tribunals official who fulfill the eligible criteria as mentioned above and are willing to work on contract basis on above terms & conditions, must submit their application in the prescribed format enclosed as Annexure-I along with self-attested copies of Pension Payment Order, Last Pay Certificate, Aadhar Card, PAN card, Passport size Photograph, Bank account details etc. so as to reach this Tribunal on or before **30/01/2023**.

6. Retired Govt. official on engagement would be required to sign a non-disclosure undertaking.

7. The decision of the Selection Committee for selection purpose will be final and binding on all candidates. Application received with incomplete information or received beyond the closing date will not be considered and summarily rejected without any further communication.


(Sushill Kumar Tripathi)
REGISTRAR, DRT,
Allahabad.

REGISTRAR OF JUDICIAL OFFICIALS AT ALLAHABAD