

HIGH COURT OF JUDICATURE AT ALLAHABAD

ESTABLISHMENT SECTION

OFFICE ORDER

No. 7473 /Establishment: Allahabad: Dated: December 23, 2023

The learned Registrar General vide his goodsself's Order No. 128/ R.G. /2023 dated 23.12.2023 has been pleased to pass the following directions:-

"All Registrars / Joint Registrars are hereby directed to ensure that no leaves be granted without appropriate intimation by concerned Officer / Official. All leave records of Officers/ Officials be properly maintained.

Attendance records of all contractual employees be placed before undersigned, on a weekly basis, for perusal.

Officers concerned shall ensure that service record of all employees of the Hon'ble Court are duly maintained and up-to-date, without fail."

All the Registrars/ Joint Registrars are hereby asked to ensure compliance of the aforementioned order in letter and spirit.

-sd/-

REGISTRAR (J) (S&A)/ E

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