Allahabad

1.   In summer vacation, District judge ordered for the physical verification of the cases in the judgeship. For this purpose, 25 computer trained officials were deputed to physically verify all the cases which are feeded in CIS and also filed those cases which were not feeded in CIS and put the seal **"Physically Verified"** on that file under the supervision of Presiding Officer of that court.

2.   In compliance of the order of Hon'ble High court and as per the order of the District Judge, 5 number of computer trained staffs including DSA and SA are specially deputed in the meeting room for the correction of data, monitoring of pendency of the courts in CIS, disposal of cases so that the actual pendency shows in NJDG. They reported to the District Judges regarding the progress of correction, pendency on daily basis.

3.   In compliance of the order of Hon'ble High court and as per the order of the District Judge, training has been provided to all the Judicial officers for monitoring of the unregistered cases, undated cases and the total pendency of their courts etc by the trained officials including DSA and SAs.

In continuation to this, training has also been provided to all the court officials of this judgeship for updating the undated cases, filling and registration of unfeeded cases etc by the trained officials including DSA and SAs. In these training sessions, even District Judge and Nodal Officer computers also appear to encourage the court officials for better work in CIS.

These training sessions have been regularly organized in this judgeship for removal of discrepancy in the data of CIS that shown in NJDG and the actual data.

4.   In JSC Counter, after filling of new cases and Misc cases that comes from the courts in FORA manner, the instruction has been given by the District Judge to monitor that the new filing cases must be registered to the respective courts or on daily basis and reported to the Nodal Officer Computers and District judge without any fail.

5.   For the Lok Adalat, a group of 10-15 computer trained officials including DSA and SAs are attached to those courts where more number of cases are listed on that date by the District Judge. They have strictly instructed to dispose of/forward cases on the same day so that the data shown in NJDG must be correct.

6.   The District Judge has also formed a committee consisting of one senior ADJ and three Civil Judge, Senior Division and one Civil Judge, Junior Division for monitoring the daily forwarding and registration of those cases which are newly filed in their courts. In this process, District Judge, has also instructed System officer to inform all Judicial Officers through SMS on daily basis.

In continuation to this, System Officer is also instructed to maintain the register in which the name of the courts are mentioned where forwarding and registration of newly filed cases have not been done before 5:30 pm on daily basis and report next day morning before the District Judge.

7.   As per the order of the District Judge, Allahabad, a meeting has been organized regularly in every month in which the District Judge, Nodal Officer (Computers), Chairman

and members of DCCC are used to participate. The main goal of this meeting is to focus on regular removing of the discrepancy of data, correction of data, forwarding of cases, feeding of unfeeded cases and registration of newly filed cases by the courts, SMS services, hardware installation etc. Many directions have been issued in this meeting and the compliance of the same are also ensured.

In continuation to this, weekly meetings are also organized by the order of District Judge under the guidance of Chairman of DCCC for monitoring the same.

Mathura

1. **Physical verification of data:** The physical data was verified/cross checked with the list of such cases which were filed in CIS. The discrepancies in form of duplicate entries were removed and such cases which were not feeded on CIS, were updated. The process was also repeated on daily basis with the assistance of daily cause list generated by CIS. The daily listed cases is matched with the actual listed data through the files and Reader's diary. Through this process we can achieve the accuracy of data in each court of the District. The supporting staff of the computerisation section also assist every court in physical verification of data.

2. **Daily updation of data:** In addition to the exercise of physical verification, the data is being regularly updated on CIS. It is being ensured that the necessary fields regarding next date of listing, business etc. is updated on daily basis on CIS by 5.00 pm. Initially, in some of the courts either due to connectivity issues or personal reasons of the court officials, the data was not being forwarded/updated. Such deviations where regularly monitored and the officials were properly guided for ensuring that the data is being updated on daily basis. The entire process took a few months and gradually it has become the part of the daily activity in the Mathura judgeship, to ensure that the data is updated on a regular basis. The supporting staff of the computerisation section also ensured that the server room is closed only after the entire data of the judgeship is updated. At times, due to the issues in LAN connectivity in some of the courts, challenges were faced in daily updation of data. The above issue was addressed by issuing instructions that in case of any hardware issues of particular court, the court officials can update their data from Judicial Service Centre Counters (Centralised Counters).

3. **Training of Court Staff:** Major emphasis has been on the training of court staff in Mathura judgeship. Every court staff is trained to work on computers/CIS and are independently checking their data. Initially, the major challenge has been to train such court staff who are on the verge of retirement. However, gradually all the courts staff were trained. The training of court staff was provided initially in larger groups in central Hall. Thereafter, such staff members were trained in smaller groups. The staff of computerisation section also trained some of court staff at individual level in their respective courts during troubleshooting and at the time of solving their personal difficulties, in getting the cause list printed or any other minor issues.

4. Centralised feeding of data: The Judicial Service Centre Counters (Centralised Counters) have been Strengthened by providing well-trained/qualified staff. Earlier DSA/S.As were neither qualified not having right attitude of providing services to the other courts. Such DSA and S.A were removed after submitting detailed report to the Hon'ble Court. New DSA and SA where appointed amongst the newly recruited staff having higher qualifications in computers such as MCA/BTech(Computers/IT). New DSA and SAs are not only providing proper training to the Court staff, but also are independently troubleshooting the minor issues relating to the hardware and software. Sufficient numbers of computers/thin clients were installed in the JSCC for centralised feeding. After 2:30 PM, the centralised counters are relatively free. In case of any connectivity issues, the court staffs are free to update their data. Apart from above, the rights to access and modify the data has been carefully given to the courts for preventing any misuse/corrupting the data.

5. Hardware/LAN issues: Many a times, challenges faced due to limited hardware available in courts and connectivity issues involving LAN. To solve such problem, it was decided that any of the court staff having any problem in addition of data may approach JSCC after 2:30 PM, for feeding of data.

6. Challenges involving the connectivity issues provided by the BSNL: There has been a frequent breakdown of network due to the services provided by the BSNL. Due to the above problems, sometimes the data of outlying court could not be updated, timely. To address the above issue, the General Manager, BSNL is being regularly invited to attend the meeting of infrastructure committee for sensitising him the above issues/problems. Since then, the above problem has reduced.

7. Meeting with the Judicial Officers: During the monthly meeting with Judicial officers of the judgeship, one of the major Agenda is regarding the CIS feeding of data and accuracy of data. The same is being regularly monitored.

JTRI

1. Three teams, consisting of two Judicial Officers were framed and deputed to monitor the physical verification of pending cases in the Courts. The Courts were also distributed among these three teams.

2. Further, a direction was issued to depute different System Administrators on each establishment comprising District & Sessions Judge Establishment, Civil Judge (S.D.) Establishment, Chief Judicial Magistrate Establishment, JSCC and Family Court Establishment.

3. On the same day, the Readers of the Courts were directed to put cause list on Notice Board every day at 10.00 A.M. and to forward the proceeding on CIS on the day to day basis. The Stenographers were also directed to upload the disposed of cases on CIS Software.

4. The Readers were also instructed to inform the administrative office regarding the cases fixed for hearing and cases forwarded on CIS Software every day. Similarly, the Stenographers were directed to inform the administrative office regarding disposal of cases

and the number of cases in which the orders are uploaded on CIS Software. The Judicial Officers were also instructed to ensure the data correction on CIS Software and supply the information daily to the administrative office regarding the number of cases in which they checked the data.

5. Apart from the actions mentioned above, a computerization committee, consisting four Judicial Officers was also constituted.

6. The compliance of the aforesaid directions was personally ensured and the work deputed to Judicial Officers was monitored individually.

7. The Judicial Officers and district Court Staff was impressed upon to bring zero balance between actual pendency and pendency shown on NJDG Portal by fixing small targets.

8. The staff members and Judicial Officers were motivated and facilitated to work even on holidays to achieve the target fixed for accomplishment of the job so assigned.

Lucknow

1. That the District Judge Lucknow and Nodal Officer Computer are monitoring the figures of pendency and its difference on fortnightly basis.

2. That during monitoring, if any difference found necessary direction of the concerned Presiding Officer is being issued, to wipe out the difference.

3. That all the Presiding Officers of the Court are directed to check their daily pendency on computer before leaving the court.

4. That the class III officials (Reader and Assistants) are also directed to cross check the pendency with actual records pending in the court.

5. That on 25th of every month physical verification of records is being done and they are cross checked with the figures of NJDG, if any difference found, same shall be checked and wiped out before last day of every month.

6. That the System Officer and System Administrators have also put their efforts by preparing the pendency reports and placing the same before the Nodal Officer (Computers) and the District Judge. They are also directed to resolve computer related issues at the earliest for smooth working.

7. That the Class III officials are being called for awareness meeting on computerization work headed by Nodal Officer Computer on every month.

8. That all the Presiding Officers and Court officials are directed to show the disposal and transfer of cases on computer on same day so that no difference is found.