

**HIGH COURT OF JUDICATURE AT ALLAHABAD**  
**ESTABLISHMENT SECTION**  
**NOTIFICATION**

No. 51

Dated: September 18, 2019.

In exercise of the powers conferred by clause (2) to Article 229 of the Constitution of India, Hon'ble the Chief Justice, has been pleased to make following amendment in the Allahabad High Court Private Secretaries (Conditions of Service) Rules, 2001:

**THE ALLAHABAD HIGH COURT PRIVATE SECRETARIES**  
**(CONDITIONS OF SERVICE) (AMENDMENT) RULES, 2019**

**1. Short title and commencement.**- (i) These Rules may be called as "The Allahabad High Court Private Secretaries (Conditions of Service) (Amendment) Rules, 2019."

(ii) The Rules mean "The Allahabad High Court Private Secretaries (Conditions of Service) Rules, 2001".

(iii) These Rules shall come into force with effect from 28.04.2017 and amended provisions shall be deemed to have remained continuous, as such, from the date of the said amendment.

**2. Amendment in clause (f) of Rule 2.**- The existing clause (f) of Rule 2 of "The Allahabad High Court Private Secretaries (Conditions of Service) Rules, 2001" shall be substituted as follows:

Existing Rule	Amended Rule
<p><b>2. Definitions:</b> In these Rules, unless the context otherwise requires,-</p> <p>(f) 'members of service' means Private Secretaries and Additional Private Secretaries (nomenclature changed from 'Personal Assistant' to 'Additional Private Secretary' vide G.O. No. 1055/VII-Nyaya-1-2015-228/2014, dated 14.08.2015) of the High Court;</p>	<p><b>2. Definitions:</b> In these Rules, unless the context otherwise requires,-</p> <p>(f) 'members of service' means Private Secretaries <b>who shall discharge duties with the Judges</b> and Additional Private Secretaries (nomenclature changed from 'Personal Assistant' to 'Additional Private Secretary' vide G.O. No. 1055/VII-Nyaya-1-2015-228/2014, dated 14.08.2015) <b>who shall discharge duties with Officers of the Registry,</b> of the High Court;</p>

**3. Amendment in Rule 3.**- The existing Rule 3 (2) of "The Allahabad High Court Private Secretaries (Conditions of Service) Rules, 2001" shall stand deleted.

**4. Amendment in Rule 4.**- The existing Rule 4, 4 (I), (III), (III) (a), (IV) and (V) of "The Allahabad High Court Private Secretaries (Conditions of Service) Rules, 2001" shall stand substituted as follows:

Existing Rule	Amended Rule
<p style="text-align: center;"><b><u>SOURCES AND METHOD OF RECRUITMENT TO ADDITIONAL PRIVATE SECRETARIES</u></b></p> <p>4. The Post of Additional Private Secretary shall be a Class- II post.</p> <p>(I) Source of recruitment- By direct recruitment through competitive examination or selection.</p>	<p style="text-align: center;"><b><u>SOURCES AND METHOD OF RECRUITMENT TO PRIVATE SECRETARIES GRADE-I AND ADDITIONAL PRIVATE SECRETARIES.</u></b></p> <p>4. The post of Private Secretary Grade-I and Additional Private Secretary shall be a Class-II post.</p> <p>(I) Sources of recruitment-</p> <p>(a) Private Secretary Grade-I – 85 per cent by direct recruitment through competitive examination and interview, and 15 per cent by way of promotion from amongst permanent Additional Private Secretaries, as provided in Rule 5(i).</p> <p>(b) Additional Private Secretary – By direct recruitment through competitive examination.</p>

<p><b>(III) Method of direct recruitment to the post of Additional Private Secretaries-</b></p> <p>(a) Whenever it is required to make direct recruitment to fill up vacancies existing or likely to occur on the post of Additional Private Secretaries during the course of the year of recruitment, the Appointing Authority shall ascertain the number of vacancies, including vacancies, if any, to be reserved for the candidates belonging to the Scheduled Castes and others as specified in Rule 4-A.</p> <p><b>(IV) The Appointing Authority for the post of Additional Private Secretary shall be the Registrar General;</b></p> <p>Provided that the exercise of his power shall always be subject to any general or special order of the Chief Justice.</p> <p><b>(V) Whenever it is required to make direct recruitment on the post of Additional Private Secretary under these rules, the posts shall be filled up after giving wide publicity, by advertisement in at least two daily newspapers, one in Hindi and one in English having wide circulation in the State and also in Employment News and other like publication including the website of the High Court. In addition to the above, the names may be requisitioned from Employment Exchange also. The advertisement apart from containing other necessary particulars shall also specify in clear terms, the number of posts available for selection and recruitment, the qualifications and other eligibility criteria for such posts as also the rules under which such recruitment and selection is to be made.</b></p>	<p><b>(III) Method of direct recruitment to the post of Private Secretary Grade-I and Additional Private Secretary-</b></p> <p>(a) Whenever it is required to make direct recruitment to fill up vacancies existing or likely to occur on the post of <b>Private Secretary Grade-I and Additional Private Secretary</b> during the course of the year of recruitment, the Appointing Authority shall ascertain the number of vacancies, including vacancies, if any, to be reserved for the candidates belonging to the Scheduled Castes and others as specified in Rule 4-A.</p> <p><b>(IV) The Appointing Authority for the post of Private Secretary Grade-I shall be the Chief Justice and for the post of Additional Private Secretary shall be the Registrar General;</b></p> <p>Provided that the exercise of <b>power by the Registrar General</b> shall always be subject to any general or special order of the Chief Justice.</p> <p><b>(V) Whenever it is required to make direct recruitment on the post of Private Secretary Grade-I and Additional Private Secretary under these rules, the posts shall be filled up after giving wide publicity, by advertisement in at least two daily newspapers, one in Hindi and one in English having wide circulation in the State and also in Employment News and other like publication including the website of the High Court. In addition to the above, the names may be requisitioned from Employment Exchange also. The advertisement apart from containing other necessary particulars shall also specify in clear terms, the number of posts available for selection and recruitment, the qualifications and other eligibility criteria for such posts as also the rules under which such recruitment and selection is to be made.</b></p>
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**5. Amendment in Rule 4-D.-** The existing Rule of 4-D of "The Allahabad High Court Private Secretaries (Conditions of Service) Rules, 2001" shall be substitute as follows:

Existing Rule	Amended Rule
<p><b>4-D. Age:</b> A candidate for direct recruitment to the post of Additional Private Secretary must have attained the age of 21 years and must not have attained the age of more than 35 years on the 1<sup>st</sup> day of July of the year in which the advertisement is published;</p>	<p><b>4-D. Age:</b> A candidate for direct recruitment to the post of <b>Private Secretary Grade-I and Additional Private Secretary</b> must have attained the age of 21 years and must not have attained the age of more than 35 years on the 1<sup>st</sup> day of July of the year in which the advertisement is published;</p>
<p>Provided that the maximum age limit shall, in the case of candidate of the Scheduled Castes, Scheduled Tribes, dependents of Freedom Fighters and Backward classes, be greater by five years.</p>	<p>Provided that the maximum age limit shall, in the case of candidate of the Scheduled Castes, Scheduled Tribes, dependents of Freedom Fighters and Backward classes, be greater by five years.</p>
<p>Provided further that Uttar Pradesh Government Servants shall be eligible for direct recruitment to the post of Personal Assistant up to the age of 45 years.</p>	<p>Provided further that Uttar Pradesh Government Servants shall be eligible for direct recruitment to the post of Personal Assistant up to the age of 45 years.</p>
<p>Provided also that in the case of members of the High Court staff a relaxation by five years may, in suitable cases be made by the Chief Justice.</p>	<p>Provided also that in the case of members of the High Court staff a relaxation by five years may, in suitable cases be made by the Chief Justice.</p>
<p>Provided also that no candidate shall, by virtue of relaxation in age under this rule, have more than three opportunities to appear at the competitive examination or selection.</p>	<p>Provided also that no candidate shall, by virtue of relaxation in age under this rule, have more than three opportunities to appear at the competitive examination or selection.</p>

**6. Amendment in Rule 5.-** The existing clause (i) of Rule 5 of "The Allahabad High Court Private Secretaries (Conditions of Service) Rules, 2001" shall stand substituted as follows:

Existing Rule	Amended Rule
<p>5. Source of appointment to various promotional posts: Appointment to the various categories of promotional posts in the service shall be made from the following sources, namely:-</p> <p>(i) Private Secretary Grade I.- By promotion from amongst permanent Additional Private Secretaries having to their credit, on the first day of July of the year of recruitment, a minimum period of ten years' continuous service, including temporary and officiating service, as Additional Private Secretary in the establishment of the High Court;</p> <p>Provided that if suitable candidates are not available, the field of eligibility may be extended to include substantively appointed Additional Private Secretaries who have completed five years' service as such on the first day of the year of Recruitment.</p>	<p>5. Source of appointment to various promotional posts: Appointment to the various categories of promotional posts in the service shall be made from the following sources, namely:-</p> <p>(i) Private Secretary Grade I.- <b>Fifteen per cent post of Private Secretary Grade-I shall be filled</b> by promotion from amongst permanent Additional Private Secretaries having to their credit, on the first day of July of the year of recruitment, a minimum period of ten years' continuous service, including temporary and officiating service, as Additional Private Secretary in the establishment of the High Court;</p> <p>Provided that if suitable candidates are not available, the field of eligibility may be extended to include substantively appointed Additional Private Secretaries who have completed five years' service as such on the first day of the year of Recruitment.</p> <p><b>Provided further that if more number of suitable candidates than the quota prescribed for promotion from the post of Additional Private Secretary to Private Secretary Grade-I are available, the number of posts to be so filled by promotion shall be increased by decreasing the number of posts to be filled by direct recruitment.</b></p> <p><b>Provided further that if Additional Private Secretaries suitable for promotion are not available for promotion in Private Secretary Grade-I, remaining unfilled vacancies of Private Secretary Grade-I shall also be filled in by direct recruitment.</b></p>

By Order of

Hon'ble The Chief Justice

*Chand Jaiswal*  
18.9.2019

REGISTRAR GENERAL