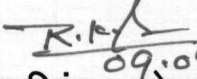


इलाहाबाद उच्च न्यायालय

निविदा-सूचना

माननीय इलाहाबाद उच्च न्यायालय की ओर से वित्तीय वर्ष 2025-26 में लेखन सामग्री, कंप्यूटर लेखन सामग्री की आपूर्ति हेतु मुहरबंद निविदाएं इच्छुक फर्मों से आमंत्रित की जाती हैं। सामग्रियों का सम्पूर्ण विवरण शर्तों सहित माननीय इलाहाबाद उच्च न्यायालय की वेबसाइट www.allahabadhighcourt.in द्वारा डाउनलोड कर प्राप्त किया जा सकता है एवं निविदा से सम्बंधित समस्त जानकारी माननीय इलाहाबाद उच्च न्यायालय की स्टेशनरी अनुभाग से किसी भी कार्य दिवस में दिनांक 10.09.2025 से दिनांक 24.09.2025 के मध्य प्राप्त किया जा सकता है।


09.09.2025
उप निबंधक (स्टेशनरी)
इलाहाबाद उच्च न्यायालय,
कृते महानिबंधक

High Court of Judicature at Allahabad

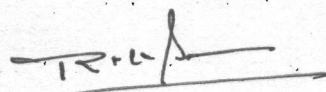
Short Term Tender Notice

Stationery items including Computer Consumable stationery items

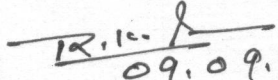
Sealed Tenders are invited for the supply of various Stationery items and Computer Consumable stationery items. The detailed terms and conditions pertaining to this tender are as given below:-

General Terms and Conditions:

1. The approximate quantity of various Stationery items and Computer Consumable stationery items is given as Annexures in List 1A and 1B.
2. Tenders of those suppliers/ firms will be accepted which are registered either with the Government Of India or the Government Of Uttar Pradesh.
3. Interested firms/ authorized suppliers need to deposit a sum of Rs. 45,000/- (Rupees Forty Five Thousand only) as Earnest Money (EMD) in Favour of 'The Registrar General, High Court, Allahabad in the form of Bank Draft/Banker's cheque or challan to be deposited in the Hon'ble High Court by 24.09.2025, 2:00 PM.
4. Interested firms/ authorized dealers will have to submit two copies of tender along with the receipt/ challan/ Bank Draft/ Banker's Cheque of Earnest Money along with other relevant documents in a sealed envelope to the Stationery Section of this Hon'ble High Court by 24.09.2025, 2:00 PM. Any tender submitted after the due date will not be considered in any condition.
5. The bidding correspondences including the quotation of prices of items should be well legible and neatly typed/ printed and ambiguous quotations will be rejected. Hand written copy will not be accepted.
6. Tenders without Earnest Money and latest Samples (if applicable) will not be considered.
7. Taxes (GST etc.)/ incidental charges if any, payable by the Bidder for the execution of work under this Tender shall be included in the final Bid Price.
8. All the bidding firms will be informed accordingly about opening of tenders.
9. The tenders such received will be opened in the presence of such bidding firms by any nominated officer of the Hon'ble High Court.
10. The EMD may be forfeited if the Bidder withdraws its bid or, in case of a successful bidder, if the bidder fails to accept the letter of Intent and fails to submit performance security within 7 days of acceptance of letter of Intent.
11. If any bidding firm does not fulfill any of the tender conditions, tender of such firm will not be considered.
12. After scrutiny and examining the proposals as per the cost and quality requirement of the Hon'ble High Court, the Hon'ble High Court may accept the bid which is found to be suitable or reject any or all of the bids, without assigning any reasons thereof. The decision of the Hon'ble High Court in this regard shall be final and binding. High Court reserves the right to negotiate.
13. The successful bidder will be required to submit 10% of the total work order value in the form of Bank draft as Performance Security as a guarantee for the satisfactory performance of the work under this tender.
14. No interest shall be payable on any kind of deposit retained by Allahabad High Court during the performance of the work under this tender or during the progression of tender process.



15. Payment shall be considered due only after the satisfactory and successful delivery of items under the purview of this Tender. No advance payment will be made. The payment to the Successful Bidder will be done as per the actual supply of items and the rates agreed thereof.
16. The Quantity mentioned in the tender can be reduced or increased any time by this Hon'ble High Court and any such decision of this Hon'ble High Court shall be final.
17. In case of any failures in compliance to the specifications regarding to the quality, the approved supplier/dealer will be charged with penalties as decided by this Hon'ble High Court.
18. The obligation under the tender shall be governed by and interpreted in accordance with the laws of India. All disputes or differences whatsoever arising between the Parties, out of or in relation to the meaning, scope or execution of work or failure to execute the same whether arising during the progress of the contract or after the completion or abandonment thereof or breach thereof, shall be settled amicably. If, however, the Parties are not able to resolve such disputes or differences amicably, the same shall be referred for Arbitration to a sole Arbitrator, the person appointed by Registrar General, High Court of Judicature at Allahabad. In case any Party wants to take the dispute to a Court of Law after the arbitration award as aforesaid, it is expressly agreed that only the Courts in Allahabad shall have the Jurisdiction.


09.09.2025
Deputy Registrar (Stationery)
High Court Allahabad
(For Registrar General)

List "1A"
(STATIONERY ITEMS)

Sl. No.	Name of the Items	Quantity (Approx.) (F.Y. 2025-26)
1.	Uni-ball (Roller Pen) (0.7 mm) Linc (Blue +Black+Red+ Green)	7500 Nos.
2.	Add Gel pen (Achiever) (Blue +Black+Red+ Green)	6000 Nos.
3.	Add Gel refill (G.R.20) (Blue +Black+Red+ Green)	4000 Nos.
4.	Pilot Pen (Luxer) (Blue +Black+Red+ Green)	3700 Nos.
5.	Hitec Pilot Pen V.5	2000 Nos.
6.	Ball Pen (Linc/Cello) Butter Flow (Black+ Blue+ Red)	25000 Nos.
7.	Ball pen Refill (Linc/Cello) Butter Flow (Black+ Blue+ Red)	18000 Nos.
8.	Jotter Pen Holder (Linc 631/ Montex/Anicar)(Branded) (only blue)	2000 Nos.
9.	Jotter Refill (Linc 631/ Montex/Anicar)(Branded) (Blue+Black+Red)	3000 Nos.
10.	Lead pencil (Apsara Platinum)	6000 Nos.
11.	Lead pencil (Natraj)	6000 Nos.
12.	Lead pencil (Apsara Gold)	4500 Nos.
13.	Red/Blue pencil (Natraj)/Linc	2500 Nos.
14.	Eraser (Pencil) (Apsara) (Non Dust)	1500 Nos.
15.	Pencil Sharpner (Branded)	750 Nos.
16.	Sketch Pen(Luxer) (black+Red)	17000 Nos.
17.	High Lighter (Faber-Castel)(Different Color)	6500 Nos.
18.	Permanent marker (Camel-Camlin)	1000 Nos.
19.	Permanent C.D. marker (luxer)	900 Nos.
20.	Pen stand Plastic big size 15"x8½"(4/s with pen Holder, date, Paper Roll etc.	On Demand
21.	Pen stand Plastic small size 12"x16½"(2/s with pen Holder, date, Paper Roll etc.	On Demand
22.	Reading Desk fiber make size 22"x16" (New Best)	On Demand
23.	J. K. Paper A-3 (Mill packed 500 sheets in each packet, 75 GSM)	On Demand
24.	Ledger/Judgment paper, (Century Azurelaid), Century Mills shade 90 GSM) A-4 size i.e. 500 sheets in each pkt.)	On demand
25.	Short hand notebook (8"x 5-1/2") (100 sheets/200 pages)	9000 Nos.
26.	C.W. paper (Orient) (40 x 65 mm. 7.4 kg. 500 sheets)	On Demand
27.	Carbon big (Kores Sapphire) (420 x 330 mm, (blue/black) (100 sheets in each packet)	On Demand
28.	Carbon paper(Kores Sapphire) (210 x 330 mm, (blue/black)(100 sheet in each packet)	On Demand
29.	Cotton thread Ball (Red mix Yellow yarn) (Each ball of 100 Gram)	1,39,000 Nos.
30.	Thread ball (cotton 100 gm)	2500 Nos.
31.	Spun polyester thread (40 gm, red)	On Demand
32.	Gum Bottle (150 ml) (Camel-Camlin)	5000 Nos.
33.	Fevi Gum Tube (Pidilite make) (50ml)	6000 Nos.
34.	Lei (100 gm)	6000 Nos.
35.	Fevi Stick (Big size) (15gm)	6500 Nos.
36.	Correction Pen (Camlin) (cover-it)	1000 Nos.
37.	Board file (14"x10")	12000 Nos.
38.	Index File	On Demand
39.	Cadak	6000 Nos.
40.	Clip pad (Omega) Transparent	40 Nos.
41.	Plastic file cover (Transparent, 216/210 mm)(Branded)	10000 Nos.
42.	Plastic folder L type F.S. (Branded)	35000 Nos.
43.	Plastic folder L type A-4 (Branded)	7000 Nos.
44.	Plastic button folder	1500 Nos.
45.	Plastic Paper Tray	200 Nos.
46.	Ring file F.S. Size (2 D)	250 Nos.
47.	Paper weight fancy/plastic	300 Nos.
48.	Paper weight flat	700 Nos.
49.	Stapler Machine (Big Size HP 45) (Kangaro)	800 Nos.
50.	Stapler Machine (Big Size HD 45) (Kangaro)	1700 Nos.
51.	Stapler Machine (Small Size No. 10) (Kangaro)	1600 Nos.
52.	Stapler Pin Big Size (No.24) (Kangaro)	10000 Nos.
53.	Stapler Pin Small Size (No. 10) (Kangaro)	10000 Nos.
54.	Stapler Machine HD-23S17 (Kangaro)	50 Nos.
55.	Stapler pin 23/17-H (Kangaro) for Stapler Machine HD-23S17 (Kangaro)	500 Pkts.
56.	Punching machine(Iron make, single hole (Kangaro FP-20)	500 Nos.
57.	Punching machine(single hole (Big) Kangaro HDP 1320	30 Nos.

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Sl. No.	Name of the Items	Quantity (Approx.) (F.Y. 2025-26)
58	Punching machine (Double hole) (Kangaro DP-280)	250 Nos.
59	Pin (Bell)	On Demand
60	Gems Clip big size 35 mm (Bell)	1000 Pkts.
61	Plastic Gems Clip size 30 mm(Branded)	1100 Pkts.
62	Needle (Thick)	1000 Nos.
63	Poker (Suza Plastic Handle) (National)	350 Nos.
64	Poker (Suza Wooden Handle)(National)	350 Nos.
65	Post it yellow (2"x3" size) (De'smat/Oddy)	3500 Nos.
66	Post it color (De'smat/Oddy)	18000 Nos.
67	Stamp Pad (Medium Size) (Blue/Black) (Camel-Camlin)	600 Nos.
68	Stamp Pad (Big Size) (Blue/Black) (Camel-Camlin)	100 Nos.
69	Knives	1600 Nos.
70	Paper Cutter big size (Natraj)	1000 Nos.
71	Paper cutter small size (Natraj)	1000 Nos.
72	Plastic Scale (12" Size) (Faber Castel)	1200 Nos.
73	Envelop cloth coated (16"x18")	13000 Nos.
74	Envelop cloth coated (16"x12")	35000 Nos.
75	Envelop plain (16"x12")	On Demand
76	Envelop cloth coated (12"x 10")	5000 Nos.
77	Envelop plain (12"x10")	On Demand
78	Envelop (yellow, plastic coated 16"x12")	7000 Nos.
79	Envelop (yellow, plastic coated 12"x10")	5000 Nos.
80	R.S. Ink (Blue/Black) (Camlin) 25ml.	1200 Nos.
81	Tag (Best Quality Big Size Machine Made) (1 Bundle of 20 lachchi of 40 Tags)	1000 Bundle.
82	Sealing Wax (Ashoka)	30 Pkts.
83	Tat (best quality)	500 metres
84	Scissor steel (big size) Kangaroo (229 mm)	1500 Nos.
85	Scissor (Medium) with cap Kangaroo (212 mm)	2200 Nos.
86	Writing pad(80 sheets/160 pages)	800 Nos.
87	Calculator Casio-12 Digit, Model No.120D	On Demand
88	Cello tape 1" (60 Meters.) Branded	1500 Nos.
89	Cello tape 2" (60 Meters.) Branded	1000 Nos.
90	Cello tape 2"(Packing) (60 Meters.) Branded	800 Nos.
91	Dumper (Sponge)	800 Nos.
92	Waste paper Basket (12" Size) (Netted)/Plain	500 Nos.
93	Engagement pad	350 Nos.
94	Pincushion	100 Nos.
95	Candle (Six candle in each packet)	25 Pkts.
96	Basta (Flap Folder)	600 Nos.
97	Scale (Steel Big 12 inch)	70 Nos.
98	Tumbler (Fiber)	100 Nos.
99	Tumbler (Wooden)	100 Nos.
100	Paper Clip (Binding) (Big) size 41 mm(Branded)	500Pkts.
101	Paper Clip(Binding) (Medium) size 32 mm(Branded)	500Pkts.
102	Paper Clip (Binding) (Small) size 25 mm(Branded)	500Pkts.
103	Magnifying Glass (Normal)	On Demand

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Table "1B"
Computer Consumable Stationery Items

Sl. No.	Particular	Quantity (Approx.) (F.Y. 2025-2026)
A Storage Media (In numbers)		
1.	Pen Drive 32 GB capacity (Sony/HP)	100
2.	Pen Drive 64 GB capacity (Sony/HP)	50
B Misc. Consumables		
3.	SSD External Storage Drive 1 TB Capacity [Samsung/ Western Digital/ Scandisk make] (5 meters)	05
4.	CMOs Battery (Duracell) [For replacement if CPU attached with Wacom system installed in the Court Rooms and Chamber of Hon'ble Judges]	100
5.	AAA Leak Proof(High Power Duracell make) [For Remote of TVs installed in Court Rooms and Various places in the premises of Hon'ble Court For Keyboard & Mouse of i-Mac issued by Hon. Judges]	100
6.	AA Leak Proof (High Power Duracell make) [For Keyboard & Mouse of i-Mac issued to Hon. Hon'ble Judges]	100
7.	USB Keyboard & Mouse (Combo) [HP/Dell/HCL/Logistec make]	50
8.	Mouse Pad	50

R. K. P.
[Signature]