



User Guide for Mobile App

VCONSOL Court – Prayagraj

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Introduction

This user guide will be handy to familiarise VCONSOL Court video conferencing software. It provides a simple explanation of what and how it works.

1. Download App

App URL's

Android:<https://play.google.com/store/apps/details?id=com.vc.hc.Allahabad>

iOS: <https://apps.apple.com/us/app/vconsol-hc-allahabad/id6807752127>



Login

Please enter your phone number and password to continue



[Forgot Password ?](#)

[Privacy Policy](#)

Login

Login With OTP

Don't have an account ?

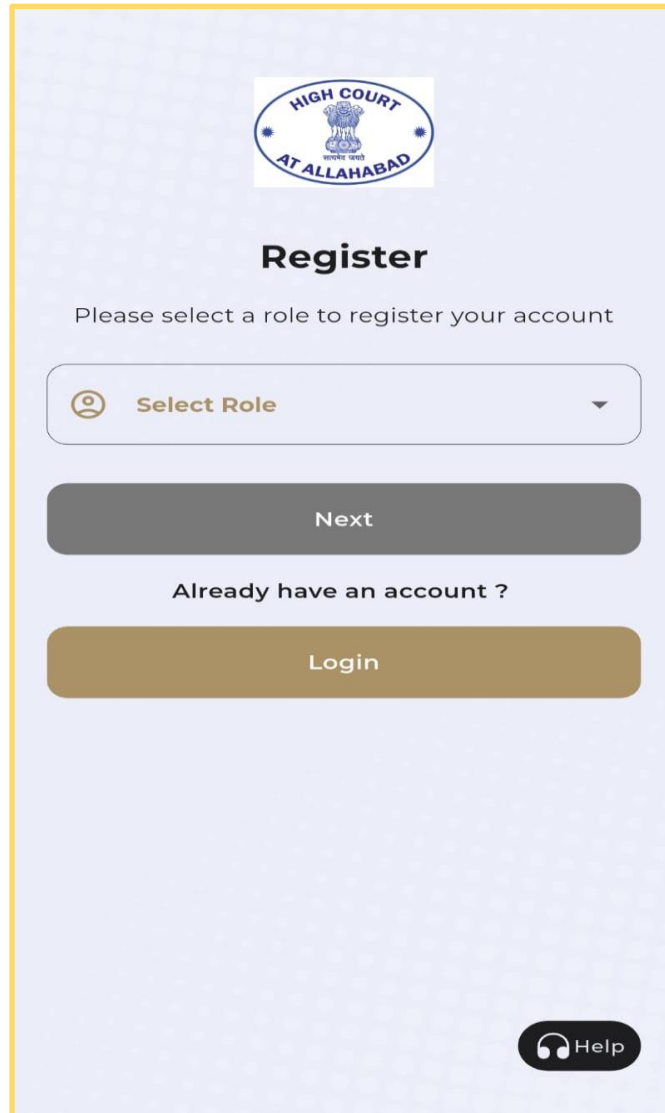
Register



Help

To register, when you click the **Register** button, it will redirect you to the registration page.

1.1 Choose Role



The screenshot shows the registration interface of the VCONSOL Court Mobile App. At the top, there is a logo for the High Court at Allahabad. Below the logo, the word "Register" is displayed in a large, bold font. Underneath, a prompt asks the user to "Please select a role to register your account". A dropdown menu is provided with the text "Select Role" and a small downward arrow icon. Below the dropdown is a dark grey button labeled "Next". Further down, the text "Already have an account ?" is shown, followed by a brown button labeled "Login". In the bottom right corner, there is a dark grey button with a headset icon and the word "Help".

You can select your role from the list and fill up all required fields



Register

Please select a role to register your account

ADVOCATE

MEDIA

PARTY IN PERSON

PUBLIC

Login





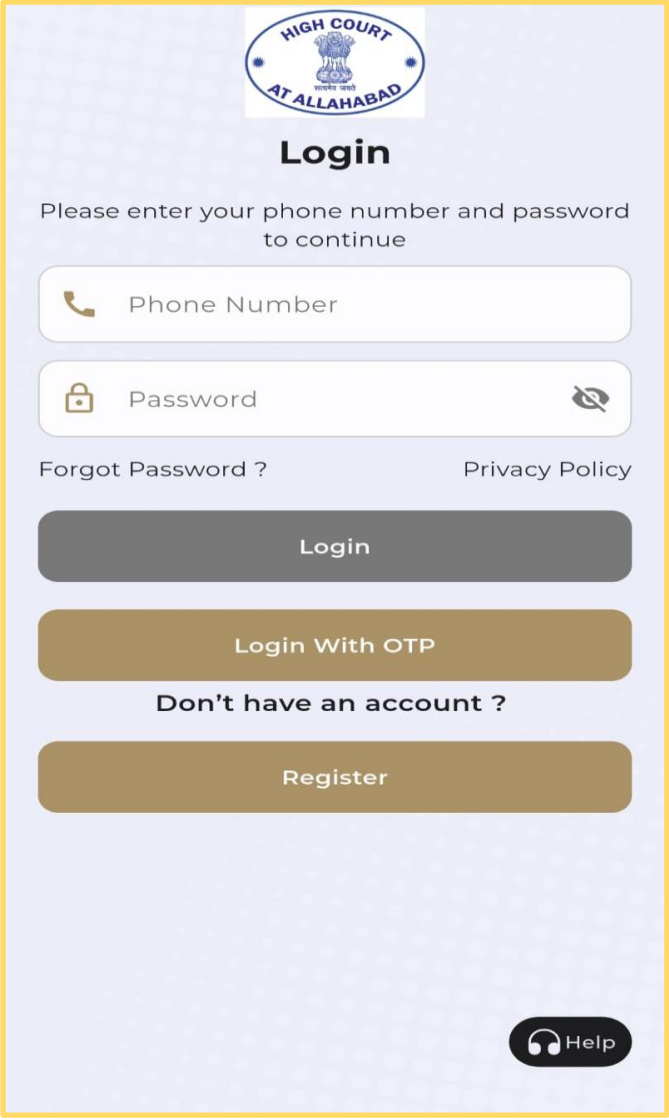
Register

Please enter the following details to continue

Next

2. Login

You can log in with two methods. **Login with Password** and **Login with OTP**. The first method is to log in with your password, where you enter your registered password along with your mobile number. The second method is to log in with OTP, which will be sent to your registered mobile number for verification.



The screenshot displays the login interface of the VCONSOL Court Mobile App. At the top, there is a logo for the 'HIGH COURT AT ALLAHABAD' featuring the Indian national emblem. Below the logo, the word 'Login' is prominently displayed. A prompt asks the user to 'Please enter your phone number and password to continue'. There are two input fields: 'Phone Number' with a telephone handset icon and 'Password' with a padlock icon and a toggle for visibility. Below these fields are links for 'Forgot Password ?' and 'Privacy Policy'. Three main action buttons are provided: a dark grey 'Login' button, a brown 'Login With OTP' button, and a brown 'Don't have an account ?' link followed by a brown 'Register' button. A 'Help' button with a headset icon is located in the bottom right corner.

**High Court
AT ALLAHABAD**

Login

Please enter your phone number and password to continue

 Phone Number

 Password 

[Forgot Password ?](#) [Privacy Policy](#)

Login

Login With OTP

Don't have an account ?

Register

 Help



Login with OTP

Please enter you phone number to receive an OTP



Phone Number

Get OTP

Login With Password

Don't have an account ?

Register



Help

3. Court Bench selection

After logging in, the advocate will be directed to the Court category selection list. Advocate has the option to choose the appropriate benches

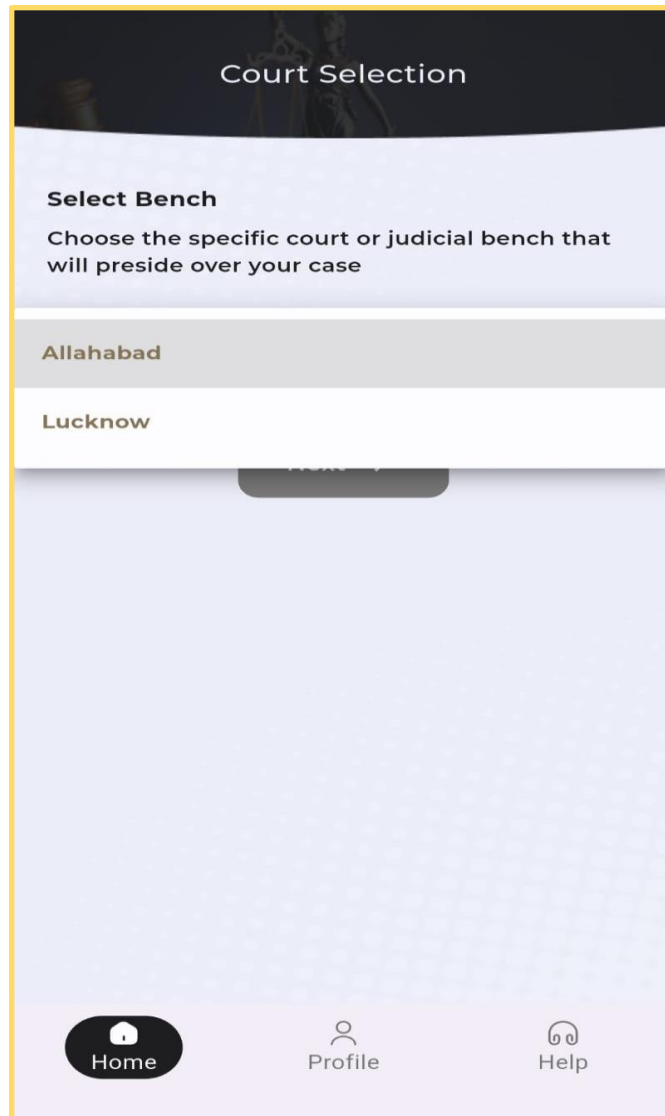
Court Selection

Select Bench
Choose the specific court or judicial bench that will preside over your case

Select

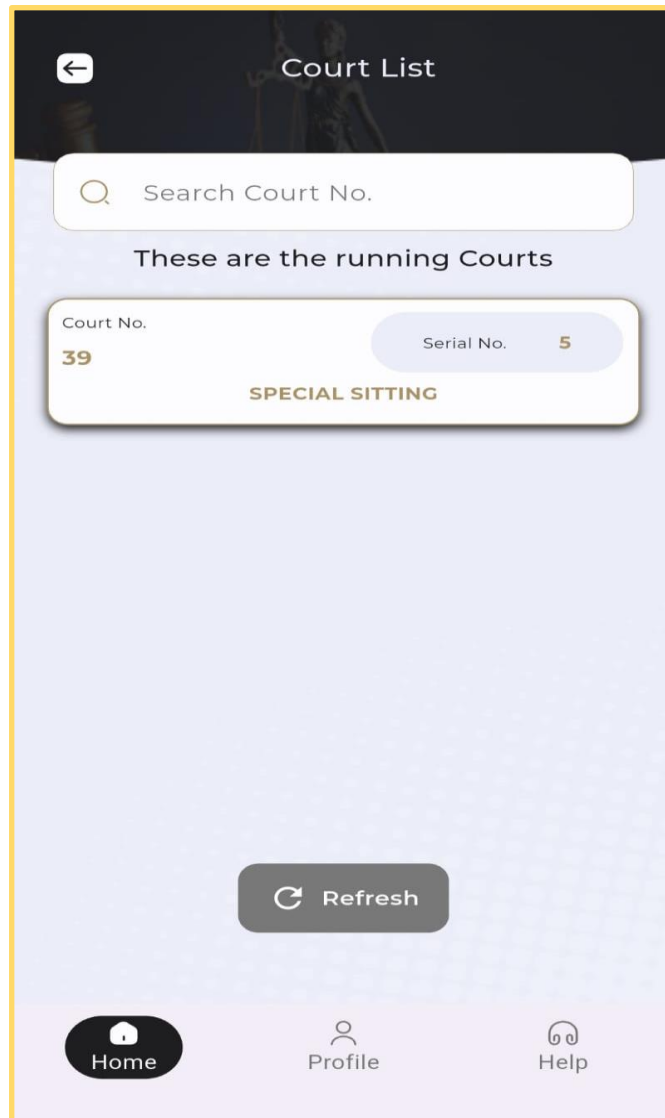
Next >

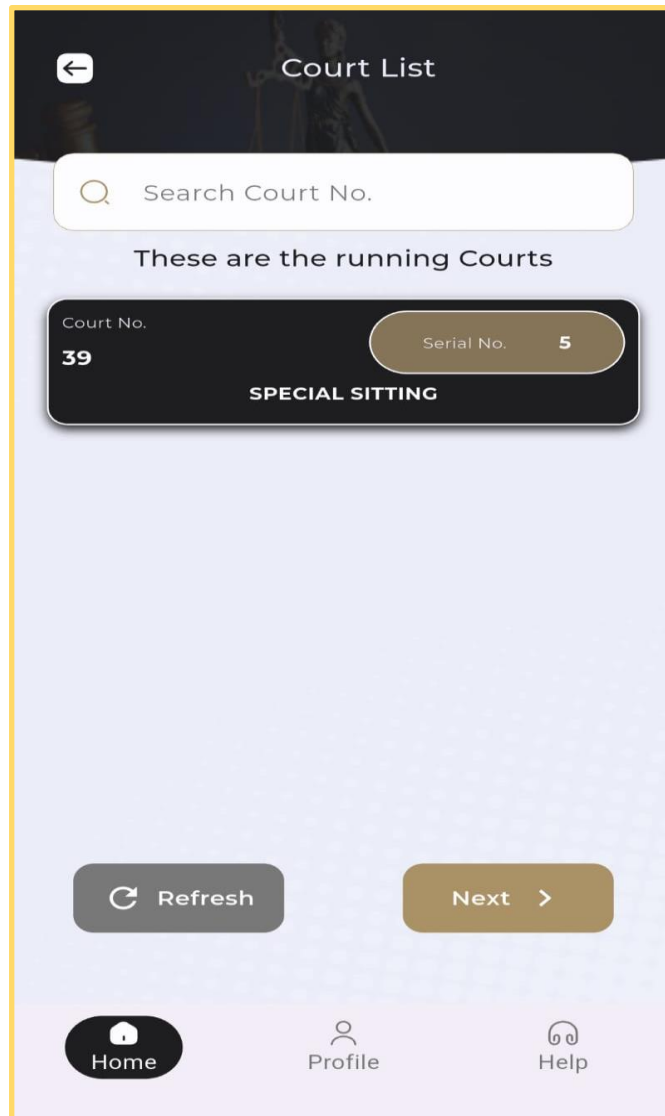
Home Profile Help



4. Court List

After choosing the required Bench, advocates will be directed to the Court list, where the Court names added from the admin panel will be listed.





- i. Tap on the Court to be selected from the Court list
- ii. Click the check box for confirmation
- iii. Tap **NEXT** to redirect the user to the Case List window
- iv. Tap on the **REFRESH button** to get updated Court Lists.

5. How to appear for a Serial Number in a Court by an

Advocate

After logging in, the user will be redirected to the Court list page

Select the Court and click on the next button

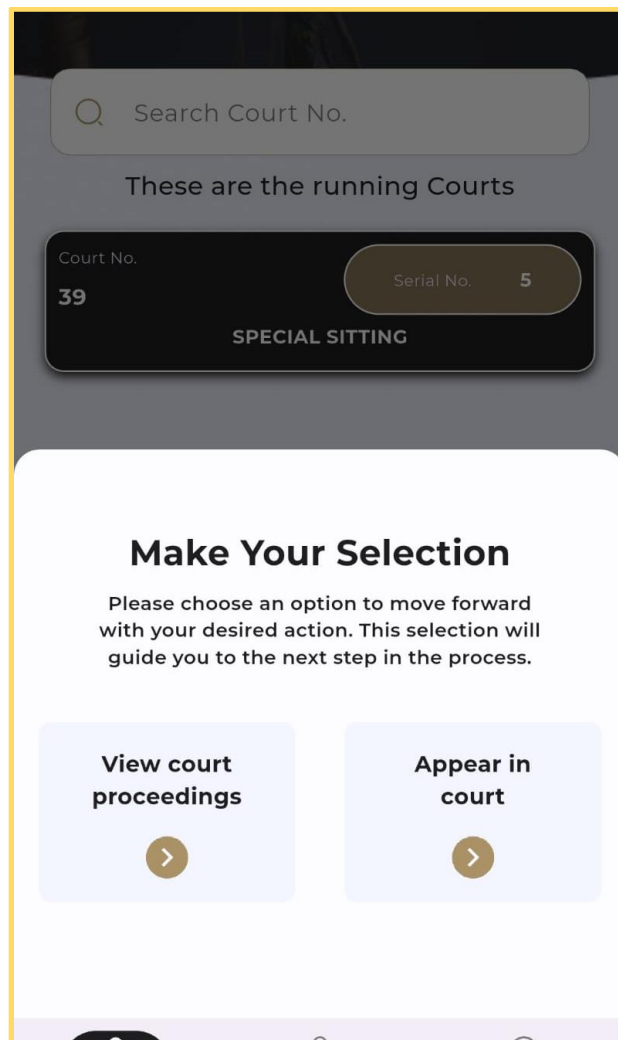
An advocate has the option to choose the active Courts where they can appear for a case. The number under the Court name denotes the Serial numbers which are called in that Court.

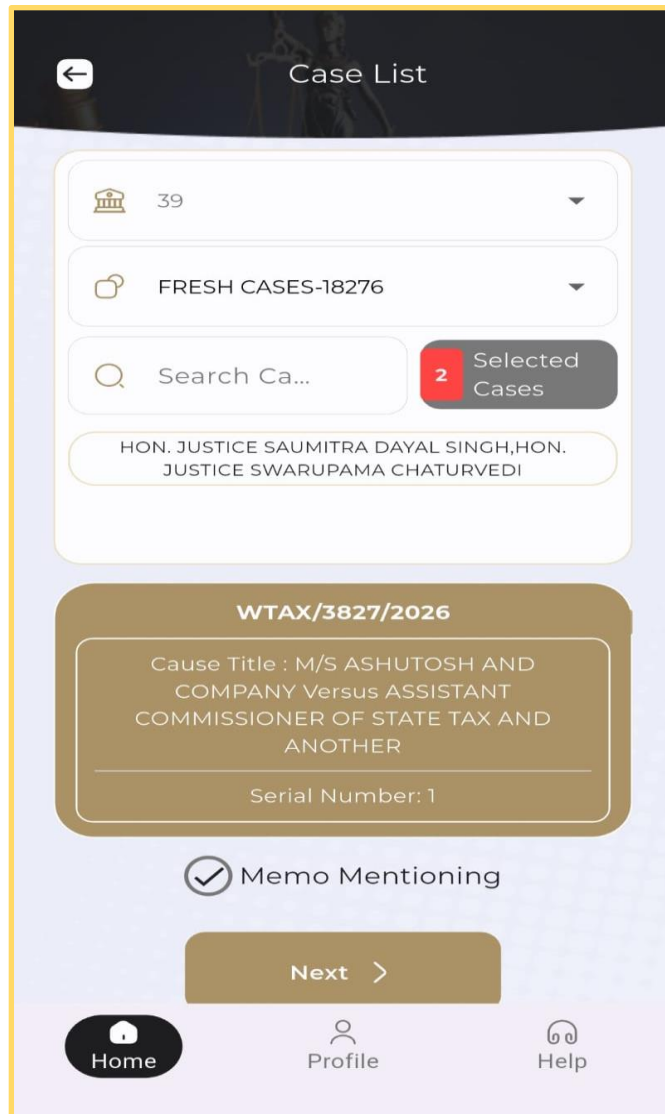
E.g.: An Advocate wish to enter Court Court ROOM NO.46

First, select the Court and confirm that the selected is correct by clicking the checkbox.

After clicking the checkbox, the “**NEXT**” button gets active then clicks on it.

Select the option “**Appear in Court**”; it will redirect you to the **Case Listing** page.





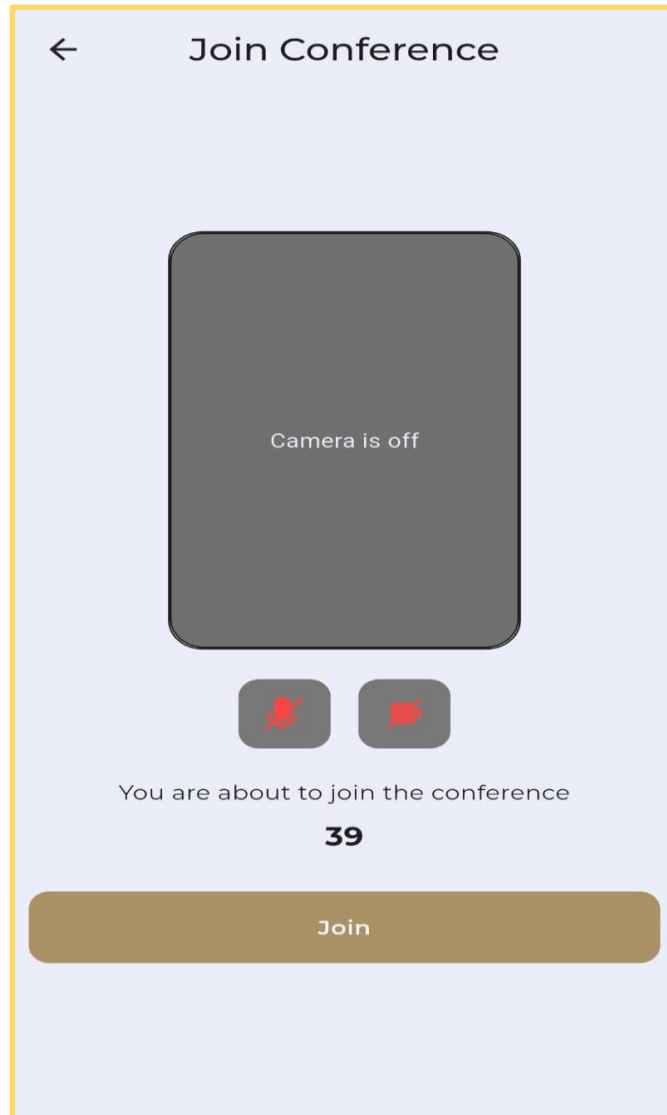
On this page, an Advocate has the option to select the **Serial Numbers** from the lists in which they wish to appear. If you have a **Memo/Mentioning**, the Advocate can select that as well.

On clicking the **PROCEED** button, you are redirected to the Audio/Video input Settings Page.

where you can select your audio/video devices connected to the Computer/Laptop.

5.1 Audio/Video Verification page

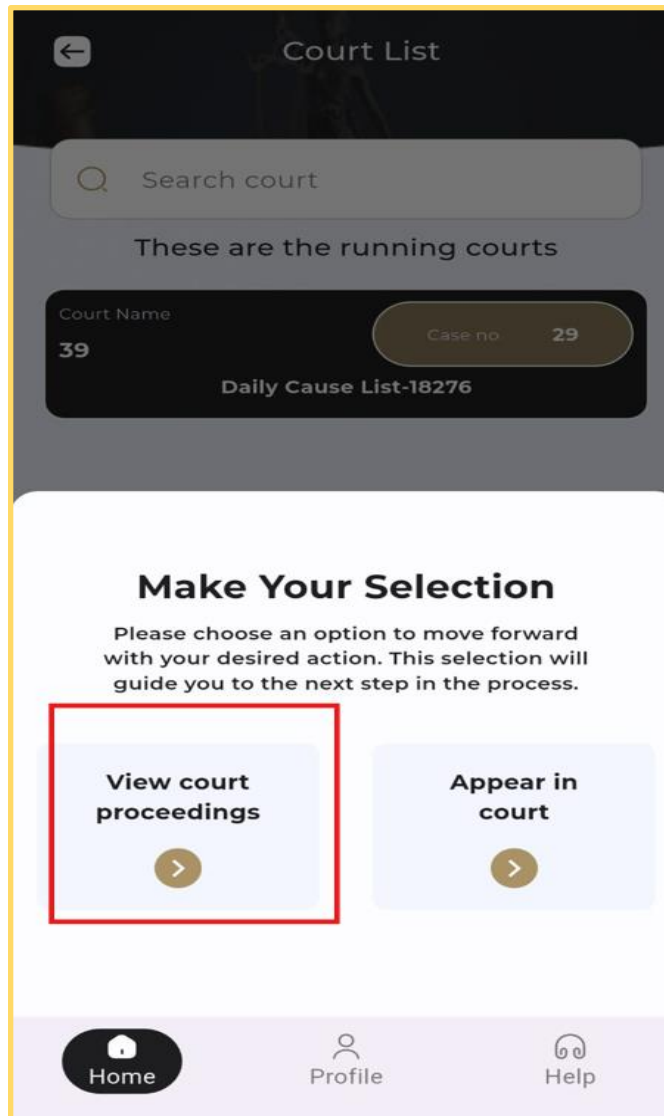
It provides an option to verify that your audio and video are functioning properly before joining the meeting. Once verification is complete, click the Join button to proceed to the Meeting page.



6. How to View the Court Proceedings as a Passive User

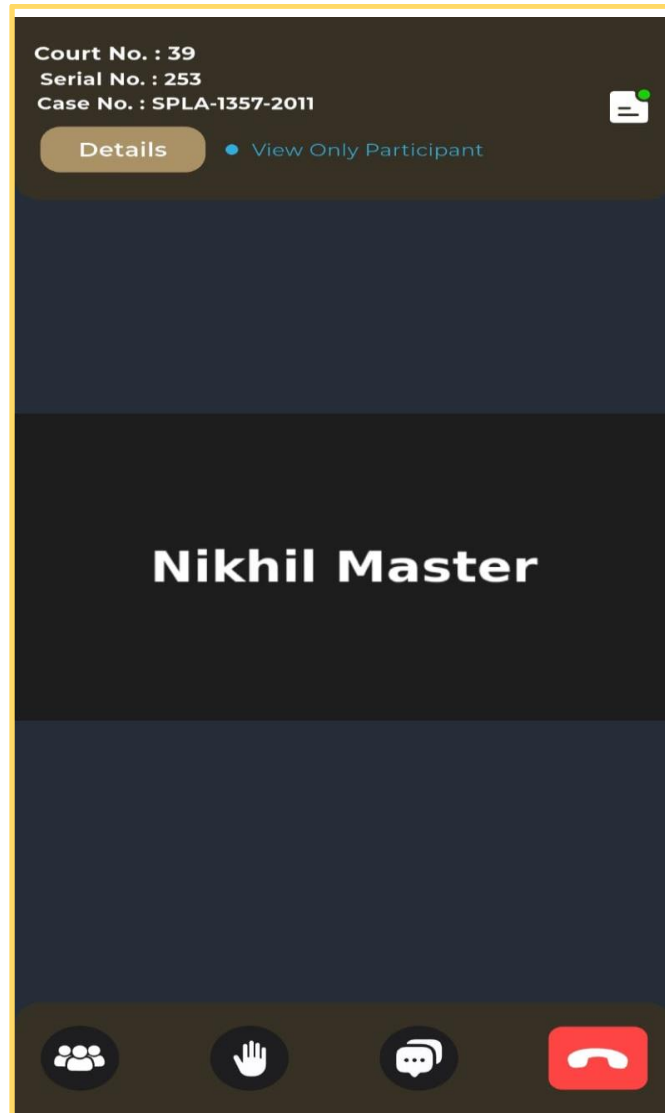
An advocate also has the option to view Court proceedings without interfering with the Court. To do this, they must select the appropriate Court, click the **Proceed** button, and then choose the **View Court Proceedings** option from the **Make your Selection** page. After making this selection, they will be redirected to the **Audio/Video Input Settings** page. Once audio and video are selected, clicking the **Proceed** button will redirect them to the **Meeting** page.

Note: If the advocate submits a hand raise request and the Master accepts it based on the judge's instruction, the passive advocate will be converted to an active participant in the Court.



7. Meeting page controls of Advocates

7.1 Passive Advocate Meeting page



7.2 Active Advocate Meeting page



When the Court Officer calls the Serial numbers selected by the advocates, they are automatically active in that particular case and appear in the Court with their audio and video. When the Court officer calls the open session, all appearing advocates will join as active participants. When the Court officer calls the closed session, they will switch to passive participants.

The meeting room options available for active users are:

➤ **Raise hand button (For passive users)**

It helps to notify the Court Officer to make the advocate/Party in Person/Public an Active participant. Once the Court master accepts the request, the advocate will get an option to say something in that Court.

➤ **Exit Court button**

It will help to exit all the Courts.

➤ **Menu button**

It helps the advocate to see all the Courts active at present. An advocate can switch to other Courts easily and view the proceedings happening in each Court.

➤ **Screen share option (For active users only)**

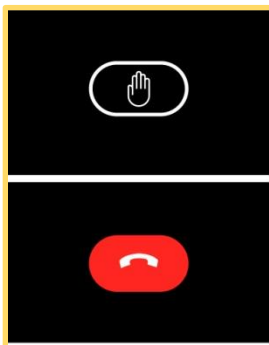
By clicking this button, a request is sent to the Court officer's side. After approving the request, the user can share their screen.

➤ **Participant List**

This button provides an option to see the active and passive participants.

➤ **Flash messages**

By clicking this button, we can see the Flash messages from the Court officer and admin.



→ **Hand raise request button to notify a Court master**

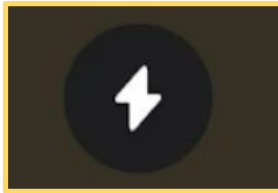
→ **Exit Court button**



→ **Menu button to view the Active/Live Court list.**



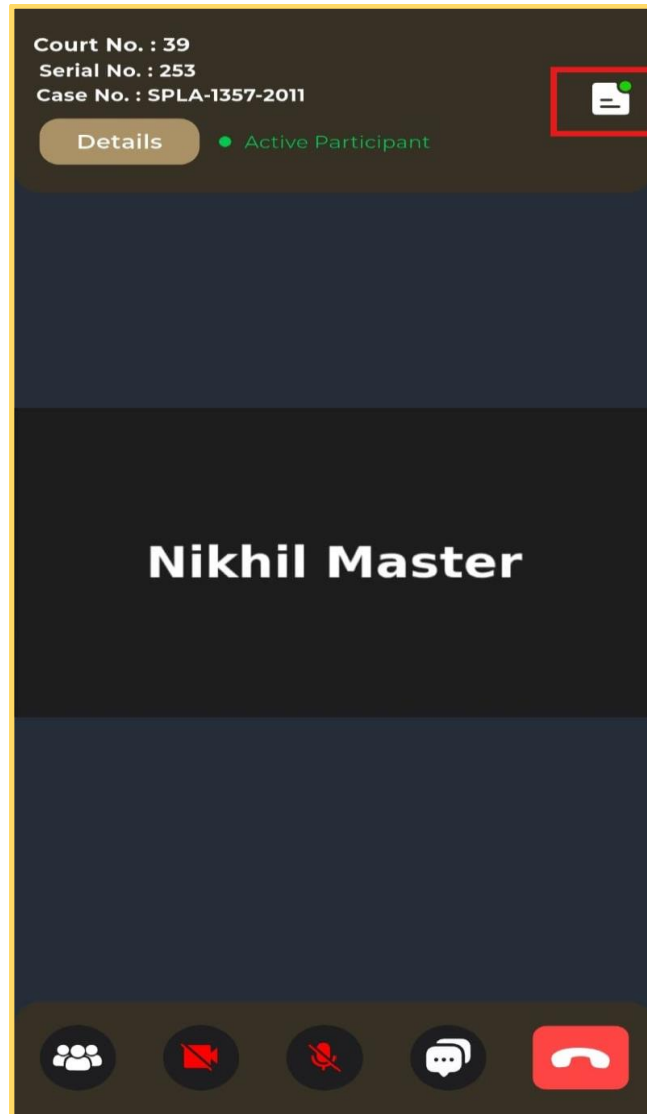
→ **Participant List button**

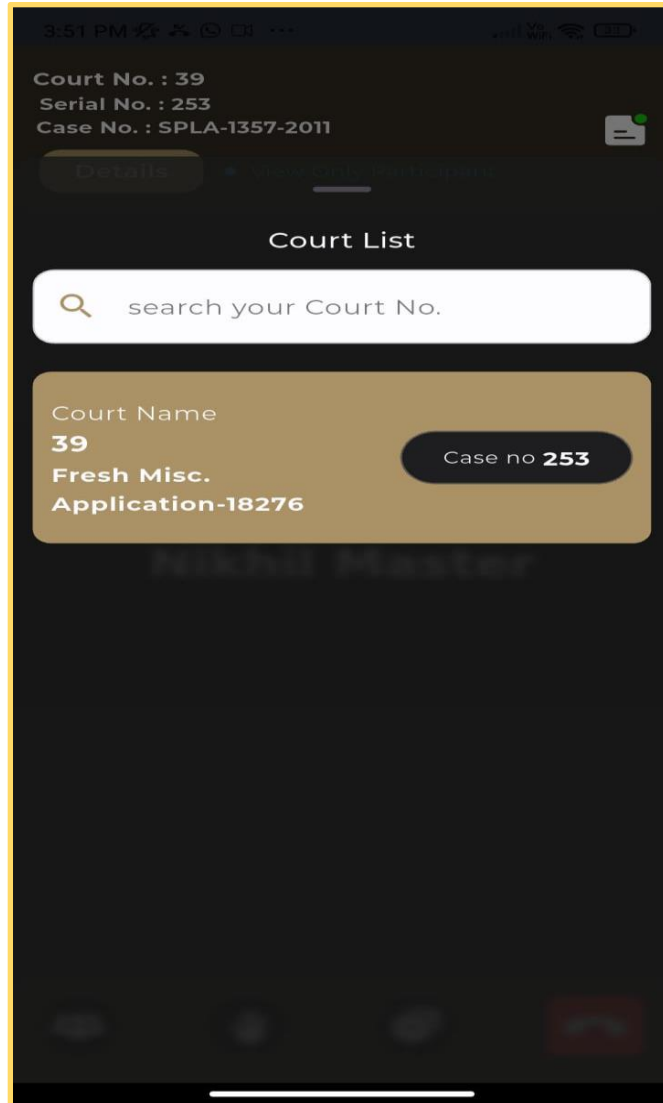


→ **Flash messages**

8. Switch Court

It helps the advocate to see all the Courts active at present. An advocate can switch to other Courts easily.



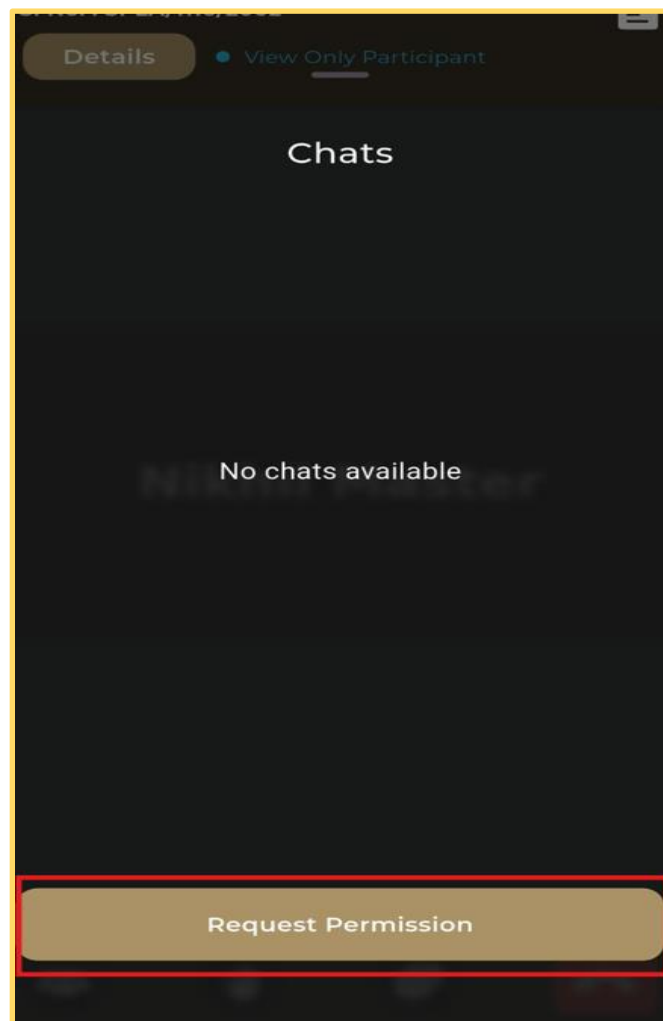


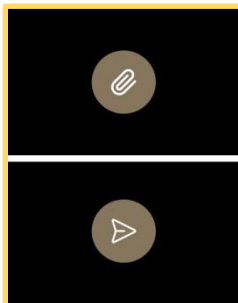
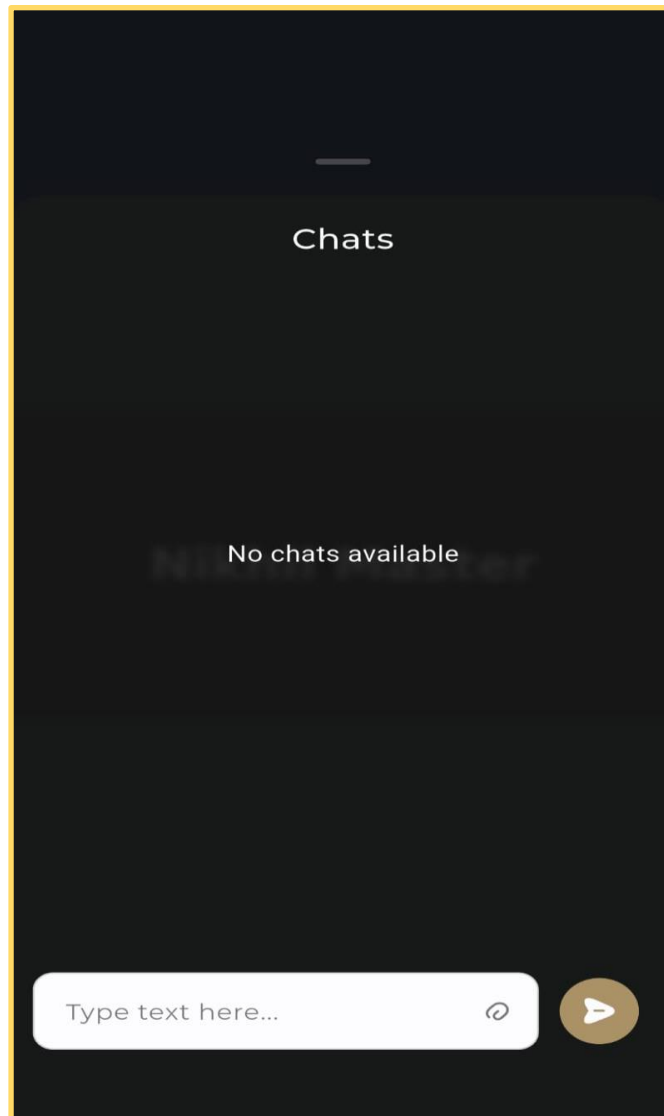
An advocate will easily switch to other Courts by clicking the active Courts listed here.

9. Chat

The chat option is available for sending and receiving messages as well as documents.

Advocates can send chat messages only after they receive approval from the master. Once the master grants permission, Advocates will be able to communicate through the chat feature to share messages or documents as needed.

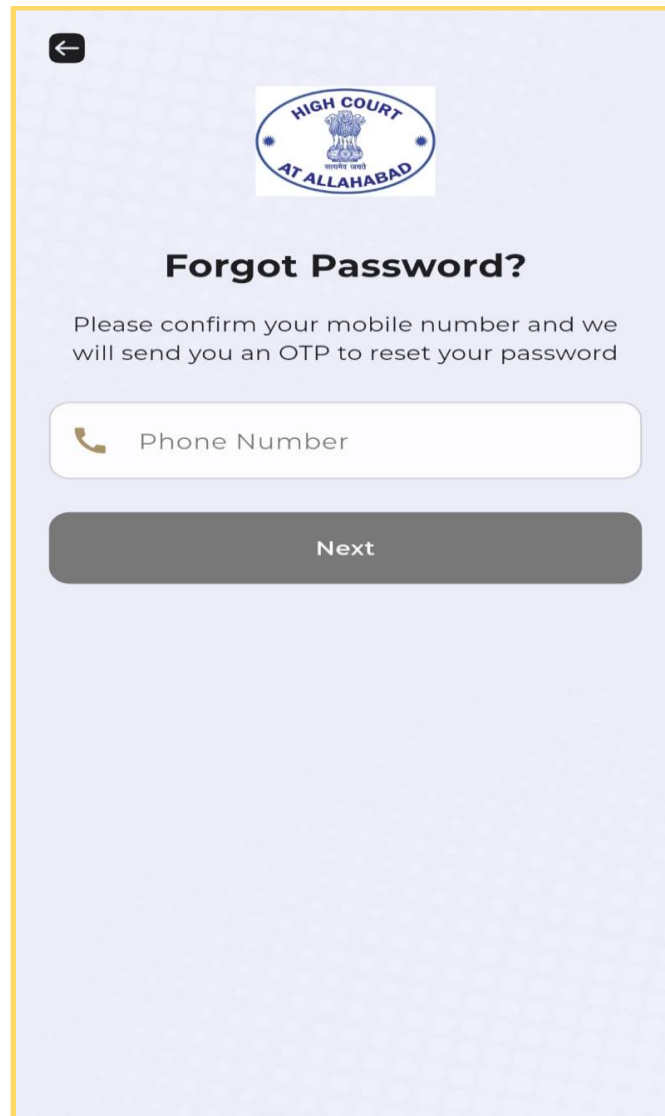




→ The attach file button helps to upload images, PDF files, etc., up to a file size of 10 Mb.

→ Chat Send Button

10. How to change/reset the password of an Advocate/In-Person/Public



←



Forgot Password?

Please confirm your mobile number and we will send you an OTP to reset your password

 Phone Number

Next

1. Click on the forgot password option in the login page
2. Enter your registered phone number
3. Enter the OTP and new password, then click the Submit button.