

कार्यालय-जिला विधिक सेवा प्राधिकरण, महोबा।


विज्ञप्ति

उत्तर प्रदेश राज्य विधिक सेवा प्राधिकरण, लखनऊ के पत्रांक 3153/एसएलएसए-99/2019 दिनांकित 25-08-2022 के माध्यम से जिला विधिक सेवा प्राधिकरण, जनपद न्यायालय, महोबा में लीगल एड डिफेन्स काउन्सिल सिस्टम में निम्नलिखित पदों पर रखे जाने हेतु निर्धारित योग्यता प्राप्त भारतीय नागरिकों से आवेदन पत्र आमंत्रित किये जाते हैं, जिनको संविदा के आधार पर प्रारम्भतः 02 वर्ष के लिये रखा जायेगा, जिनकी संविदावधि उनके कार्य प्रदर्शन के आधार पर वर्षानुवर्ष बढ़ाई जा सकती है। विज्ञापित पदों का विवरण निम्न प्रकार है-

| क्र०सं० | पदों के नाम                         | पदों की संख्या |
|---------|-------------------------------------|----------------|
| 1.      | चीफ लीगल एड डिफेन्स काउन्सिल        | 01             |
| 2.      | डिप्टी चीफ लीगल एड डिफेन्स काउन्सिल | 01             |
| 3.      | असिस्टेन्ट लीगल एड डिफेन्स काउन्सिल | 02             |


अतः जिला विधिक सेवा प्राधिकरण, महोबा के विस्तृत विज्ञापन में दी गयी पात्रता/योग्यता पूर्ण करने वाले व्यक्ति निर्धारित आवेदन-प्रारूप पर समस्त औपचारिकताओं को पूर्ण करते हुये अपना आवेदन पत्र, कार्यालय जिला विधिक सेवा प्राधिकरण, महोबा के कार्यालय में दिनांक 05-09-2022 की सायं 05:00बजे तक प्राप्त करा सकते हैं। अन्तिम तिथि व समय के पश्चात् प्राप्त होने वाले आवेदन-पत्रों पर कोई विचार नहीं किया जायेगा। उपर्युक्त के संबंध में विस्तृत/अधिक जानकारी एवं आवेदन-पत्र के प्रारूप के लिए कार्यालय, जिला विधिक सेवा प्राधिकरण, महोबा/जिला न्यायालय, महोबा की वेबसाइट <https://districts.ecourts.gov.in/mahoba> पर सम्पर्क कर सकते हैं।

दिनांक: 30.08.2022

  
(संजीव कुमार त्रिपाठी)  
पूर्णकालिक सचिव,  
जिला विधिक सेवा प्राधिकरण,  
महोबा।

प्रतिलिपि- निम्नलिखित को आवश्यक कार्यवाही हेतु प्रेषित।

- 1- सूचना अधिकारी, जनपद महोबा विज्ञप्ति को प्रकाशन हेतु जनहित में सभी दैनिक समाचार पत्रों में निःशुल्क कराने का कष्ट करें।
- 2- सिस्टम असिस्टेंट को इस आशय से प्रेषित कि वह विज्ञप्ति को जनपद न्यायालय, महोबा एवं इलाहाबाद हाई कोर्ट की वेबसाइट में अपलोड करायें।
- 3- जिला अधिवक्ता समिति, जनपद न्यायालय, महोबा एवं जिला विधिक सेवा प्राधिकरण, महोबा के नोटिस बोर्डों पर चस्ता हो।

  
पूर्णकालिक सचिव,  
जिला विधिक सेवा प्राधिकरण,  
महोबा।

**APPLICATION FOR ENGAGEMENT AS FULL TIME LEGAL AID LAWYER IN LEGAL  
AID DEFENSE COUNSEL SYSTEM**

STATE \_\_\_\_\_

DISTRICT \_\_\_\_\_

Application No. \_\_\_\_\_  
(For Office use)

**Photo**

**APPLICATION FOR CHIEF/DEPUTY/ASSISTANT LEGAL AID DEFENSE COUNSEL**

1. Applicant's Name :
2. Father/Husband's Name :
3. Date of Birth :
4. Age (as on 01-08-2022) :
5. Gender :
6. Residential Address :
  
7. Office Address :
  
  
8. Chamber Address (if any) :
  
  
  
9. Telephone no. (O) :
10. Telephone No. (R) :
11. Mobile No. :
12. Fax No. :
13. E-mail ID :
14. PAN No. :
15. AADHAR No. :
16. Educational Qualification (Please enclose self-attested copies of documents):

| Course                     | Name of Board/<br>University | Year of Passing | Obtained Percentage<br>(aggregate) |
|----------------------------|------------------------------|-----------------|------------------------------------|
| Graduation                 |                              |                 |                                    |
| Professional Degree<br>LLB |                              |                 |                                    |
| LLM                        |                              |                 |                                    |
| Any other (if any)         |                              |                 |                                    |

17. Date of Enrollment as Lawyer:

18. Enrollment No. :

(Attach self-attested copy of enrollment certificate issued by Bar Council)

19. Experience in Bar :

(Duration of actual practice)

**(Attach an experience certificate issued by the Bar Association/Council)**

(a) Total no. of cases handled:

(b) Nature of cases handled :

(Attach extra sheet, if required)

(c) Specialization, if any :

(The details of a few important cases, the Applicants have dealt with/handled and reported judgement if any.)

20. Whether empanelled as Central/State Government or :

Government undertaking counsel/pleader

(Indicate period & attach documents)

21. The Courts where the Applicant is

regularly practising :

(Enclose Bar Association Membership Certificate)

22. Specify whether earlier remained on the

panel of HCLSC/DLSA or TLSC :

(Indicate period, number of legal aid cases handled & result)

(attach documents)

23. Whether any disciplinary case/Complaint is/was

against the Applicant with any Bar Council : YES

NO

(If yes, specify details of both disposed & pending with documents)

24. List of the documents to be attached.

1. Self-Attested copy of Certificates in support of educational qualifications.
2. Self-Attested copy of Certificate in Enrollment issued by the Bar Council under the Advocates Act, 1961.
3. Self-Attested copy of Photo Identity Card, Address Proof.
4. Self-Attested copy of ITR for last 3 years (if available).
5. Photo copies of judgments in 5 Sessions cases, represented as Defense lawyer, (for the post of Chief/Deputy Legal Aid Defense Counsel).
6. Photocopies of at least 5 cross examinations in Sessions cases (for Chief/Deputy Legal Aid Defense Counsel).

(Signature)

## DECLARATION

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect at any stage, my candidature is liable to be cancelled. I have read and understood the instructions and terms of the engagement and agrees to abide by those. I declare that I fulfil the eligibility conditions for the category to which I am seeking engagement. I declare that I have never been penalised by any Bar Council in any Disciplinary Proceedings. I also undertake to maintain absolute integrity and discipline as required thereunder. I agree with the remuneration structure and all the terms and conditions notified by SLSA/DLSA concerned.

(Signature)

Place: \_\_\_\_\_

Date: \_\_\_\_\_

committee under the Chairmanship of the Principal District & Sessions Judge (Chairman, DLSA) as envisaged in NALSA (Free and Competent Legal Services) Regulations 2010, subject to final approval by the Executive Chairman, SLSA. In the selection committee at least three senior most judicial officers posted at HQ, dealing mainly criminal cases, preferably sessions cases, will also be included. No person with conflict of interest shall be part of selection process. After approval by the Executive Chairman, SLSA, engagement contract will be executed between the Secretary DLSA and the person so engaged. The eligibility criterions are as follows:-

- a) **Qualifications for Chief Legal Aid Defense Counsel:**
- Practice in Criminal law for at least 10 years,
  - Excellent oral and written communication skills,
  - Excellent understanding of criminal law,
  - Thorough understanding of ethical duties of a defence counsel,
  - Ability to work effectively and efficiently with others with capability to lead,
  - Must have handled at least 30 criminal trials in Sessions Courts, aforesaid condition of handling of 30 criminal cases can be relaxed in appropriate circumstances,
  - Knowledge of computer system, preferable.
  - Quality to lead the team with capacity to manage the office.
- b) **Qualifications for Deputy Chief Legal Aid Defense Counsel:**
- Practice in Criminal law for at least 7 years,
  - Excellent understanding of criminal law,
  - Excellent oral and written communication skills,
  - Skill in legal research,
  - Thorough understanding of ethical duties of defence counsel,
  - Ability to work effectively and efficiently with others,
  - Must have handled at least 20 criminal trials in Sessions Courts, may be relaxed in exceptional circumstances, by Hon'ble executive Chairman, SLSA,
  - IT Knowledge with proficiency in work.
- c) **Qualification for Assistant Legal Aid Defense Counsel:**
- Practice in criminal law from 0 to 3 years.
  - Good oral and written communication skills.
  - Thorough understanding of ethical duties of defence counsel.
  - Ability to work effectively and efficiently with others.
  - Excellent writing and research skills.

- IT Knowledge with high proficiency in work.

**Note: Qualifications may be reasonably relaxed in case of exceptional candidates or circumstances with the approval of the Executive Chairman SLSA.**

### **3. Work Profiles :**

#### **a) Chief Legal Aid Defense Counsel**

- Conducting trials and appeals and bail matters in courts along with deputy chief & assistant legal Aid Defense Counsels,
- Assigning duties to deputy legal Aid Defense Counsels in the office,
- Assigning duties of Assistant legal Aid Defence Counsel for assisting him and Deputy Chief legal Aid Defense Counsel and for other work including legal research,
- Ensure proper legal research, planning effective defence strategy and thorough preparation in each and every legal aided case,
- Ensure maintenance of complete files of legal aid seekers,
- Ensure proper documentation with regard to legal aid assistance provided, ensure maintaining of up to date record of legal aided cases,
- Will be overall in charge of administration the office of Legal Aid Defense Counsel Office.
- Ensure quality of legal aid,
- Consultation and ensuring updation of the case progress to the client and his/her relative(s),
- Any work/duty assigned by Legal Services Authority.

#### **b) Deputy Chief Legal Aid Defense Counsel.**

- Conducting trials/ appeals/ Remand work /Bail applications/visits to prisons etc., as assigned by Chief Legal Aid Defense Counsel.
- Filing and arguing appeals and bail applications in Courts.
- Maintaining complete case files.
- Doing legal research in legal aided cases and guiding assistant legal Aid Defense Counsel and law students attached with the office in legal research.
- Proper client interviews at various stages for quality research work and representation at remand, trial and appellate stage.
- All or any of the work of the Chief defence Counsel as per assignment,

- Any work/duty assigned by Legal Services Authority.
- c) **Assistant Legal Aid Defense Counsel.**
  - Filing of cases, conducting trials in Magistrate trial cases,
  - Remand/bail and other miscellaneous work,
  - legal research in legal aided cases,
  - Visits to Prison and Legal aid Clinics as per directions,
  - Providing assistance at pre-arrest stage to suspects,
  - Assisting Chief Legal Aid Defense Counsel and Deputy Legal Aid. Defense Counsel in conduct of legal aided cases,
  - Assisting in developing a defence strategy after sifting through all of the evidence collected by the prosecution and after hearing the accused's version of what happened during the alleged crime in question,
  - Visiting location/area of alleged crime, having discussions with family members etc , for effective and meaningful input for defense strategy,
  - Handling queries of legal aid seekers,
  - Updating legal aid seekers about the progress of their cases,
  - Assisting in maintaining complete files of legal aided cases,
  - Handling legal queries relating to criminal matters on telephone,
  - Any other work related to legal aid assigned by Chief Legal Aid Defense Counsel,
  - Any work/duty assigned by Legal Services Authority



- Monitoring and Mentoring Committee shall monitor legal aid work of Legal Aid Defense Counsel Office.
- The Chief Legal Aid Defense Counsel shall be involved in monitoring & mentoring of Legal Aid cases of the district.

**10. Honorarium (Retainership fee):**

**For Class-A towns ( Population more than 10 lacs)**

|   |  |                           |
|---|--|---------------------------|
|   | Chief Legal Aid Defense Counsel        | ₹ 70,000 to 1,00,000/-    |
| 2 | Deputy Chief Legal Aid Defense Counsel | ₹ 50,000 to 75,000/- each |
| 3 | Assistant Legal Aid Defense Counsel    | ₹ 25,000 to 45,000/- each |

✓ **For Class-B towns ( Population more than 2 lacs but below 10 lacs)**

|   |  |                           |
|---|--|---------------------------|
| 1 | Chief Legal Aid Defense Counsel        | ₹ 65,000 to 80,000/-      |
| 2 | Deputy Chief Legal Aid Defense Counsel | ₹ 40,000 to 60,000/- each |
| 3 | Assistant Legal Aid Defense Counsel    | ₹ 20,000 to 35,000/- each |

**For class-C (Population below 2 lacs) or Rest of the towns**

|   |  |                           |
|---|--|---------------------------|
| 1 | Chief Legal Aid Defense Counsel        | ₹ 60,000 to 70,000/-      |
| 2 | Deputy Chief Legal Aid Defense Counsel | ₹ 30,000 to 50,000/- each |
| 3 | Assistant Legal Aid Defense Counsel    | ₹ 20,000 to 30,000/- each |

Note: In case of any case of any discrepancy, please refer to approved scheme by NALSA.